## Call for tenders for a contract - job position:

**DEV SUPPORT - API ANALYST**

as part of the implementation of the contracting process for the project "Everifin platform for the delivery of electronic invoices, securing payments and storing digital receipts in one fully integrated process", project code 313030BDW3.

1. **identification of the person of the sponsor (hereinafter referred to as the "sponsor" in the appropriate grammatical form)**

Sponsor name: Usability Engineering Center s. r. o.

BUSINESS ID: 46963774

Client's registered office: Mikovíniho 8, 917 01 Trnava, Slovak Republic

**Contact details of the sponsor:**

Contact address: Usability Engineering Center s. r. o., Mikovíniho 8, 917 01 Trnava

Country: Slovak Republic

Contact person: Ing. Ľubomír Kovačik

Telephone+421 905 222 899

E-mail: lubomir.kovacik@everifin.com

Website: [www.usability-engineers.com](http://www.usability-engineers.com), www.everifin.com

1. **the subject of the contract and the estimated value of the contract**

2.1 Title of the subject of the contract - job position: **DEV SUPPORT - API ANALYST**

2.2 Nomenclature

Common Procurement Vocabulary (CPV)

**Main subject:**

72212900-0 - Miscellaneous software development services and computer systems

72232000-0 - Development of transaction processing software and custom software

72243000-0 - Programming services

72244000-7 - Prototyping services

73100000-3 - Research and experimental development services

* 1. Description of the subject of the contract

The subject of the contract is the implementation of analytical support for research and development programming work within the EVERIFIN platform, focused on research and development of software for processing financial transactions in accordance with Directive (EU) 2015/2366 of the European Parliament and of the Council of 25 November 2015 on payment services in the internal market - this means securing payments and storing digital receipts.

The subject of the contract is also the implementation of analytical support for research and development programming work aimed at creating a system for the delivery of electronic invoices.

Fintech platform EVERIFIN integrates bank accounts in the EU, enables digital invoicing and immediate payments. Innovation contributes to the digitization of the processes of companies, sole proprietors, state and public administration institutions. It improves the liquidity of recipients of payments and, last but not least, helps to eliminate the dependence of the European financial system on foreign processors.

The work will be carried out for a minimum of 20 hours per month to a maximum of 200 hours per month with the possibility of an increase by a maximum of 18 hours per month only with the prior consent of both future contractual parties. Invoicing will be done on a monthly basis, with invoice maturity of 21 days.

Further provisions governing future cooperation between the Sponsor and the Tenderer will be set out in the draft contract for the supply of services sent to the successful Tenderer.

Expected qualification of persons performing the subject of the contract

JUNIOR DEV SUPPORT - API ANALYST - FOCUS ON COMMUNICATION:

- completed university education - master degree - IT area, management, economics, law

- basic knowledge of at least some of the following technologies: JavaScript/TypeScript, OAuth2, Git, SQL

- knowledge of English at C1 level

- communicativeness

- ability to effectively plan one's own working time

- ability to respond to changes in a dynamic innovation environment

- speed, reliability, timeliness

JUNIOR DEV SUPPORT - API ANALYST:

- completed university education - master degree - IT area, management, economics, data, natural sciences - experience from fintech or banking environment welcome

- knowledge of at least some of the following technologies: JavaScript/TypeScript, OAuth2, Git, SQL

- knowledge of English at C1 level

- communicativeness

- ability to effectively plan one's own working time

- ability to respond to changes in a dynamic innovation environment

- speed, reliability, timeliness

MEDIOR DEV SUPPORT – API ANALYST:

- completed university education - master degree - IT area, management, economics, data, natural sciences or a completed

- experience in fintech or banking environment of at least 4 years

- knowledge of technology: JavaScript/TypeScript, OAuth2, Git, SQL

- knowledge of English at C1 level

- communicativeness

- ability to effectively plan one's own working time

- ability to respond to changes in a dynamic innovation environment

- speed, reliability, timeliness

2.4 Estimated value of the contract:

From 10 EUR/hour exl. VAT to 27 EUR/hour exl. VAT.

In case all tenders are above the expected value of the contract, the sponsor reserves the right to cancel this contracting process or simply cancel the contracting in question.

1. **division of the subject of the contract**

3.1 The subject of the contract is not divided into parts.

3.2 Justification for not dividing the subject of the contract into parts:

By its specification, the subject of the contract does not contain any internal logical units or parts and is therefore logically indivisible. The scope of the subject of the contract is a standard scope that is comprehensively performed by the relevant providers in the market.

3.3 By submitting an application, the potential bidder becomes a tenderer.

1. **Variant solution**

4.1 It is not possible to present a variant solution.

4.2 If the tender also includes a variant solution, the variant solution will not be included
in the evaluation and will be considered as if it had not been submitted.

1. **place and date of delivery of the outputs of the subject of the contract**

5.1 Place of delivery of the outputs of the implementation of the subject of the contract:

a) Electronic address of the Sponsor: [www.usability-engineers.com](http://www.usability-engineers.com) [www.everifin.com](http://www.everifin.com)

b) Seat: Usability Engineering Center s. r. o.,Mikovíniho 8, 917 01 Trnava, Slovak Republic

5.2 Delivery date of the subject of the contract:

From the effective date of the work contract until 20.12.2022. The subject of the contract will be delivered on the basis of a Contract for Work. The delivery date of the work may be extended by agreement of the future contracting parties until 31.12.2023 at the latest.

1. **source of funding**

The subject of the contract will be financed from European Union funds and from the sponsor's own resources. Operational program: Integrated infrastructure. Call code: OPII-MH/DP/2021/11.3-32

1. **type of contract and type of agreement**

7.1 Service contract.

7.2 The Sponsor shall conclude a contract for the supply of services with the successful tenderer in question.

1. **DEADLINE FOR TERMINATION OF THE TENDER**

The tender submitted within the scope of the contract in question is bound within 3 months from the date of its submission.

1. **inspection of the place of delivery of the subject of the contract**

An inspection of the place of delivery of the subject of the contract is not necessary.

1. **costs and expenses for preparing the tender**

10.1 All costs and expenses associated with the preparation and submission of the tender shall be borne by the potential tenderer without a financial claim against the sponsor.

1. **the method of submitting the tender and the designation of the tender**

11.1 The Sponsor requires that tenders be submitted by e-mail to the e-mail address specified in point 12.1

11.2 The e-mail subject of the tender submitted by e-mail must state the type of job position: **„DEV SUPPORT - API ANALYST“,**

1. **Place and deadline for submission of tenders**

12.1 The tender must be sent by email to: **lubomir.kovacik@everifin.com**

12.2 The deadline for submission of tenders is open and until no later than the contracting authority

concludes contracts with such a number of bidders that will cover the entire scope of work that is or

will be necessary for the implementation of the Project. The invitation is valid as long as it is

published on the seller's website.

1. **evaluation of tenders**

The Sponsor will evaluate the tenders submitted by potential tenderers in the manner specified in point 11 of this call for tenders. The opening and evaluation of tenders will be non-public. The Sponsor will first evaluate the tenders in terms of meeting the content requirements according to point 18 of this call for tenders. If the sponsor identifies inconsistencies or ambiguities in the information or evidence submitted by the tenderer in their tender, the sponsor may ask the tenderer to explain the tender and, if necessary, to provide evidence by email (in particular if the tender can be potentially successful). The explanation of the tender may not induce changes to the tender. The elimination of obvious typing and counting errors is not considered a change of the tender. Subsequently, the sponsor evaluates the tenders of the tenderers who meet the content requirements for the tender and compiles the order of the tenderers according to the amount of the tendered price. After the evaluation of tenders, the sponsor shall notify all tenderers whose tenders have been evaluated by e-mail of the result of the evaluation of tenders, including the order of the tenderers.

The sponsor notifies the successful tenderer that their tender has been evaluated as successful, the sponsor accepts it and at the same time sends them a draft contract for the supply of services with an invitation to study it and express an opinion. In the event the tenderer does not have any substantial comments on the text of the draft and accepts the draft, they shall deliver the signed contract for the supply of services to the sponsor no later than within 30 working days from the date of sending the notification on the results of evaluation of tenders.

Unsuccessful tenderers will be notified by the sponsor that they were not successful and the reasons for not accepting their tenders.

1. **price determination method - price offer**

14.1 The price for the subject of the contract must be expressed as an hourly price for the complete fulfillment of the subject of the contract. The price stated by the tenderer in the tender will be considered as such.

14.2 The potential tenderer shall state the tender price within Annex no. 2 - Model tender, which is an integral part of this call for tenders. The price indicated by the tenderer in tender tender must correspond to the prices usual at the given place and time.

1. **tender evaluation criterion**

The only criterion for evaluating tenders is the lowest price in EUR excluding VAT for the complete performance of the subject of the contract.

1. **language of the offer**

16.1 The entire offer and all required documents are submitted in the state language - in the Slovak language.

16.2 If the required document is drawn up in a foreign language, it shall be submitted together with its translation into the state language; this does not apply to offers resp. documents prepared in the Czech language. If a difference in their content is found, the translation into the state language is decisive.

1. **further information**

17.1 Communication between potential tenderers / tenderers and the sponsor will be made by email. The contact person of the sponsor and the contact details are listed in point 1 of this call for tenders.

17.2 The Sponsor reserves the right to cancel the award of the contract in question, in particular for reasons where:

- no tenderer meets the conditions set out in the call for tenders,

- if only one tender is submitted, or even if the tender of the lowest tenderer exceeds the estimated valueof the contract referred to in point 2.4 of this call for tenders.

17.3 Date of publication of this call for tenders on the sponsor's website: 24 February 2021

17.4 If the required documents are signed by a person other than the owner in case of the physical person (*sole trader*) or in case of the legal entity by a statutory body (manager or holder of the procuration or chairman, vice-chairman or board member or general partner or other authorized person according to the extract from the Business Register or similar document), it is necessary that the offer also includes a power of attorney proving the legitimacy of the signing of the required documents by the person who signed them.

17.5 The successful tenderer with whom the contract will be concluded is obliged to cooperate in performing financial control, to tolerate the performance of control/audit related to deliveredgoods, services and construction worksat any time during the validity and effectiveness of the Grant Agreement, which the sponsor plans to have with the Grant provider, by the authorized persons to perform this control/audit and provide them with all necessary cooperation. The authorized persons to perform control/audit are in particular:

a) The Sponsor and its authorized persons,

b) the Internal Audit Department of the Managing Authority or the Intermediate Body and the persons authorized by them,

c) The Supreme Audit Office of the Slovak Republic, the Government Audit Office, the Certification Body and the persons authorized by them,

d) The Audit Authority, its cooperating bodies and persons authorized to perform control/audit,

e) The authorized personnel of the European Commission and the European Court of Auditors

f) The body ensuring the protection of the EU's financial interests,

g) Persons invited by the authorities referred to in letters a) to f) in accordance with the relevant Legal Regulations of the Slovak Republic and EU legal acts.

17.6 For the protection of confidential information, the draft contract will be submitted only to the successful tenderer. In the event that the successful tenderer refuses to sign the submitted draft contract, the sponsor will consider this as a withdrawal of their tender from the procurement process and will re-evaluate the tenders without the tenderer who refused to sign the submitted draft contract.

17.7 A contract will be signed with the successful tenderer who accepts the draft contract for the supply of services in accordance with the Commercial Code in force in the Slovak Republic, taking full account of the special conditions governing the performance of the contract under this call for tenders and the description of the subject of the tender as documented and containing no provisions which would limit or deny the validity of these requirements of the sponsor.

The contract is subject to adjustments in accordance with the requirements of the grant provider, the parties undertake to accept and apply such adjustments (in the event of such a need, an addendum to the contract will be concluded). The sponsor and the successful tenderer may, by mutual agreement, make changes or additions to the text of the model contract before its conclusion, in particular only in respect of minor technical adjustments or clarifications but only provided that such changes or additions do not conflict with the documents and the tender submitted by the successful tenderer.

Any necessary adjustments to the text of the contract in order to comply with the applicable legislation shall not be considered as a discrepancy between the information provided in the documents and the information provided in the tender submitted by the successful tenderer if such discrepancy concerning the period of performance of the contract is found.

1. **content of the tender**

**The tender submitted by e-mail submitted by the potential tenderer/tenderer must contain the following information:**

18.1 Tenderer identification

18.2 Price in EUR per unit of time - hour

18.3 Affidavit of the tenderer that they have not been imposed a ban on participation in public procurement and that there is no conflict of interest according to Annex 1, which is an integral part of this call for tenders.

18.4 Curriculum vitae of the person (s) who will carry out the work and activities

1. **CONSENT OF THE CANDIDATE**

By submitting a tender under this call for tenders, the tenderer agrees to this call for tenders, including its annexes, and agrees fully with the requirements for the subject matter of the call set out in this call for tenders in their full extent.

**Annex no. 1 - Affidavit of the tenderer not being prohibited from participating in the public procurement and not having a conflict of interest**

**Annex no. 2 - Model tender (format is informative)**

**NB:** An electronic, editable version of this call for tenders, including its annexes,
is published on the sponsor's website.

**Annex no. 1 - Affidavit of the tenderer not being prohibited from participating in the public procurement and not having a conflict of interest**

**AFFIDAVIT OF THE TENDERER NOT BEING PROHIBITED FROM PARTICIPATING IN**

**THE PUBLIC PROCUREMENT AND NOT HAVING A CONFLICT OF INTEREST**

Tenderer: ................................................ .................................................. .................................................. ........

(business name and registered office/place of business of the tenderer)

who submits a tender within the framework of the call for tenders issued by the sponsor **Usability Engineering Center s. r. o.**, **Mikovíniho 8, 917 01 Trnava**, for the subject of the contract „**DEV SUPPORT - API ANALYST**“:

**I declare on my honor that**

**I do not have a ban on participation in public procurement confirmed by a final decision**

**in the Slovak Republic or in the state of the registered office, place of business or usual residence**

**and**

in connection with the above procurement procedure, I confirm the absence of a conflict of interest
as I:

a) do not and will not do any activities against any person on the sponsor's side who is or could be an interested party that could lead to a more advantageous position of the tenderer in the procedure of this contract awarding,

b) do not and will not provide, to any potential interested party, directly or indirectly, any financial or material advantage as an incentive or reward related to the award of this contract,

(c) will inform the sponsor without delay of any situation which is considered to be a conflict of interests or which could lead to a conflict of interests at any time during the contract awarding process in question.

In ............................., on .................. .......................................

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Name, surname, position, signature and stamp (if the tenderer uses a stamp)

statutory representative authorized to act on behalf of the tenderer or other person authorized to represent the tenderer

**Annex no. 2 - Tender template**

**TENDER**

**Tenderer identification:**

Name:

Business ID:

Seat:

Country:

**Contact details of the tenderer:**

Contact person:

Telephone:

E-mail:

Web page:

As part of the call for tenders announced by the sponsor **Usability Engineering Center s. r. o.**, **Mikovíniho 8, 917 01 Trnava,** for the subject of the contract **„DEV SUPPORT - API ANALYST** - MEDIOR DEV SUPPORT - API ANALYST, JUNIOR DEV SUPPORT - API ANALYST, JUNIOR DEV SUPPORT - API ANALYST - FOCUS ON COMMUNICATION“:

**I am submitting the following price offer:**

Price for the performance of the works specified in the call for tenders in point 2.3. The description of the subject is ……, - EUR (in words ............ ) for one hour.

**ANNEX** Curriculum vitae of the person (s) who will carry out the work and activities

In ................................... on ......................................

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*Name, surname, position, signature and stamp (if the tenderer uses a stamp)*

*statutory representative authorized to act on behalf of the tenderer or other person authorized to represent the tenderer*